

Local Governance Support Project-Learning & Innovation Component

Annual Work Plan for 2008

(Version-2, dated: 31 December 2007)

Proposed title/MYFF service line (Award ID in ATLAS) : 00045481 – Local Governance Support Project-Learning & Innovation Component, MYFF SL 1.3 Local Poverty Initiatives, including Microfinance										
Success Indicators: 1. Improved access to Public Infrastructure (Nos. of Schemes) 2. Improved quality of service delivery (Scheme/asset value, cost, durability, transparency) 3. Improved legal and regulatory framework for decentralized service delivery at UP level										
Outcome (Project ID in ATLAS)	Outputs (Activities in ATLAS)	Activities (Detailed results to be produced for achievement of each output not to be inc. in ATLAS)	Timeframe				Responsible Party	Source of Funds	Account Code and Description	Amount (USD)
			Q1	Q2	Q3	Q4				
Improved Union Parishad capacity for effective, efficient and accountable delivery of pro-poor infrastructure & services (00045481)	Fiscal Transfer: Increased financial resources are made available to UPs in equitable and appropriate ways	1.1. Audit of the unions (Entry level) 96 + 140 UPs					UNDP	04000-UNDP TRAC	72100-Contractual Services, Companies	30,000
		1.2. Conduct Performance Assessment of UPs (250 UPs), Orientation & Review of PA tools					UNDP	04000-UNDP TRAC	72100 – Contractual Services Companies 63400-Learning 71300-Local consultant(S/T)	25,000 20,000 5,000
		1.3 Disseminate and publication of the list of eligible UPs and Size of SBGs					UNDP/LGD	04000-UNDP TRAC	63400 – Learning	3,000
		1.4 Disburse SBGs (140 UPs+236 UPs) (Full Amount of FY' 2007-08 & 50% of FY' 2008-09)*					UNCDF	UNCDF (EC-FS)	72600-Capital Grant*	26,55,882
		1.5 Revision of Operational Manual (Consultant-local, Translation, Printing)					UNDP/LGD	04000-TRAC UNDP	71300-Local Consultants	6,000
		1.6 Pilot on Revenue Mobilization					UNCDF/UNDP LGD	UNDP/UNCDF	71200-International Consultant* 72100-Contractual Services, companies 63400- Learning	30,000 6,000 10,000
		1.7 Monitor & report on the progress of the fiscal transfer					LGD	0400-TRAC UNDP	71305-Reporting	3,000
Sub-Total									27,93,882	

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Outcome (Project ID in ATLAS)	Outputs (Activities in ATLAS)	Activities (Detailed results to be produced for achievement of each output not to be inc. in ATLAS)	Timeframe				Responsible Party	Source of Funds	Account Code and Description	Amount (USD)
			Q1	Q2	Q3	Q4				
2. Planning & Budgeting: Improved public expenditure systems for local government institutions (UPs) are developed and used	2.1 Selection & orientation of UFTs (78 UPs+96 UPs) 2.2 Training to UCOs on participatory planning 2.3 Organize UPPC+ WDC+SSC 2.4 Training to UPPCs & WDCs on PP session 2.5 Support planning exercise Organizing planning meeting of 200 people in each ward (Provide Lunch, pay for UFTs) 2.6 Approval of Schemes by UPs 2.7 Development of guidelines for monitoring by UNOs/DDLGs 2.8 Training to UPs on procurement 2.9 Development of software related to Tax assessment & Procurement management • Implementation of the software Sub-Total	(Detailed results to be produced for achievement of each output not to be inc. in ATLAS)					UNDP	63400-Learning	82,076	
							UNDP	63400-Learning	3,500	
							UNDP	63400-Learning	62,479	
							UNDP	63400-Learning	195,058	
							UNDP	71600-Local Travel	185,000	
3. Local Accountability: Enhanced mechanisms for local accountability are established and implemented	3.1 Open Budget meeting of UPs (236 UPs) 3.2 Organize Upazila & Union Level Workshops (41+140+96) 3.3 Develop & disseminate IEC materials • Hire Consultant • Development of Materials (books, Handouts etc) • Approval of IEC Materials by LGD • Printing and Dissemination	(Detailed results to be produced for achievement of each output not to be inc. in ATLAS)					LGD			
							UNDP	04000-UNDP TRAC	3,000 2,000	
							UNDP	04000-UNDP TRAC	45,000	
							UNDP	04000-UNDP TRAC EC-NIP	5,000 3,000	
									586,113	
						UNDP/LGD	63400-Learning 71305-Reporting	5,000 3,000		
						UNDP	04000-UNDP TRAC	60,941		
						UNDP	71200-Local Consultant(S/T) 63400-Learning 71305-Reporting	3,000 2,000 10,000		

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					UNDP	04000-UNDP TRAC	63400-Learning	28,000
				3.4 Formation of WDF at UPz., • Support AGM/Quarterly meeting • Opening of Bank Accounts • Registration • Observation of different days (International women's day, Human Rights Day, Begum Rokeya Day)	UNDP	04000-UNDP TRAC	63400-Learning	28,000
				3.5 Organize and Support Standing Committees (80 UPs) • Form Standing Committees (13X80) • Ensure Community Participation & revise ToRs of standing Committees upon concurrence of LGD • Approval of ToRs by LGD • Support monthly meetings and ensure minutes	UNDP	04000-UNDP TRAC	71300-Local Consultant(S/T) 63400-Learning	3,000 27,000
				3.6 Community Gathering / Functions on different social & UP issues (Tax, Village Court Women issue, Health & sanitation, HIV/AIDs, Education, MDGs etc)	UNDP	EC-NIP	63400-Learning	35,000
				3.7 Production of Video Documentary on implementation process of LGSP-LIC	UNDP	04000-UNDP TRAC	72100- Contractual Services, Companies	3,900
				3.8 Distribution & Airing of Video Documentary on Implementation process of LGSP-LIC	UNDP	04000-UNDP TRAC	72100-Contractual Services, Companies	8,000
				Sub-Total				208,941
				4.1 Develop Strategic Plan for NILG & LGD • Hire S/T International Consultant* • Conduct TNA of NILG/LGD	UNCDF UNDP	UNCDF DANIDA	71200-International Consultant* 63400-Learning	15,000 5,000
				4.3 Organize short orientation for UP Chairman/Secretary & UNOs on OM	UNDP	04000-UNDP TRAC	63400-Learning	17,000
				4.2 Hire Service Providers for capacity building activities of UPs 4.2.1 Conduct Training at local level 4.2.2 Trained URT to provide support to UPs 4.2.3 Short Orientation to UP representatives	UNDP	EC-NIP	72100-Contractual Services 63400-Learning	70,000 33,400
				4.3 Organize study tour / Exposure visits (In country/ Abroad)	UNDP	04000-UNDP TRAC	63400-Learning	75,000
				4. Capacity Development: More effective framework for capacity development support is established				

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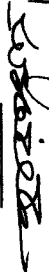
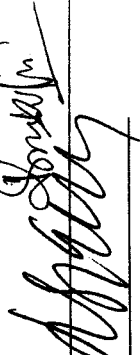
	4.4 Training to UCOs on Scheme implementation,				UNDP	04000-UNDP TRAC	63400-Learning	12,000
	4.5 Training to UPPC, WDC & SSCs on scheme implementation				UNDP	04000-UNDP TRAC	63400-Learning	172,941
	4.4 Support UP Chairman meetings for Peer Learning and sharing of best practices				UNDP	04000-UNDP	63400-Learning	8,000
	Sub-Total							408,341
5. Policy Advocacy: Policy Development is informed by lessons of programme implementation	5.1 Local & National Level workshop & Conferences on <i>Decentralized Fund, Enhanced resources for UPs & Service Delivery by the UPs</i>				UNCDF/UNDP	UNCDF/UN DP	71200-International Consultant* 71300-Local Consultant 72100-Contractual Services, Companies 63400-Learning	15,000 5,000 15,000 10,000
	• Hire Consultant (S/T) for National workshops							
	• Organize Workshops							
	• Printing of Folders, Booklets for workshops & Conference							
	5.2 Joint Workshop for good Governance (REOPA, E-Governance, Anti-Corruption, CDMP, Parliament)					UNDP	UNDP	63400-Learning
5.7 Annual Review & Planning workshop					UNDP	04000-UNDP TRAC	63400-Learning	4,000
5.8 Organize study tour (Abroad for Govt. officials, LG representatives, Project personnel)					UNDP	DANIDA/EC -NIP	63400-Learning	55,000
Sub-Total								106,000
6. Technical Support	6.1 Project Staff Recruitment				UNDP	04000-UNDP TRAC	74500-Miscellaneous	3,000
	6.2 Short Term national staff				UNDP	04000-UNDP TRAC	71300-Local consultant 71400-Admin. Personnel	6,100 2,100
	6.2 Technical support by project staff:				UNDP	04000-UNDP TRAC	71300 - Local Personnel 71300 - Local Personnel 71400 - Admin. Personnel 71400 - Admin. Personnel 71400 - Admin. Personnel 71300 - Local Personnel 71300 - Local Personnel 71400 - Admin. Personnel	18,700 52,800 6,820 6,600 6,600 15,400 11,500 18,500
	- Project Manager / Monitoring Adviser (1)							
	- District Facilitator (6)							
	- Admin./Accountants (2)							
	- Computer Operators (2)							
	- Data Entry Operator (2)							
	- Public Expenditure Management Specialist(1)							
	- M&E officer(1)							
	- Driver (3)							

FACE signatory(ies) remain unchanged as specified in the previous AWP version.

Name and designation/Responsible Party

- 1) M.D. Az-izur Rahman Siddiqui, ANZA.
- 2) Manoj Basnyat/Ali Ashraf
- 3)

Signature


ANZA


31 DEC 2007

Signature:



MUHAMMAD ABUL QUASEM
Director General
& National Project Director
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Govt. of the People's Republic of Bangladesh

National Project Director
Project Number : 00053733

On behalf of the Implementing Partner

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